



## Transfer Between Foundation Funds Request

Use this form to transfer funds between two funds at the UO Foundation. Please attach UO Foundation Account Information Summary for the account out of which funds are to be transferred. If you need a copy of this sheet, please contact Accounting Services at [askaccounting@uofoundation.org](mailto:askaccounting@uofoundation.org).

Please email completed forms to [askaccounting@uofoundation.org](mailto:askaccounting@uofoundation.org).

Prepared by (name)  
Department

Phone #  
Request date

Reason for transfer

Transfer <b>from</b> fund #	Fund name	GL #	Amount
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TOTAL \$

Transfer <b>to</b> fund #	Fund name	GL #	Amount
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TOTAL \$

*I attest that this request is consistent with all restrictions on the use of these funds.*

\_\_\_\_\_  
Authorized signer

\_\_\_\_\_  
Date

### UO Foundation Processing

Entered by	JE #	Date received
		Date transferred